

Ohio Digital Public Library of America Metadata Survey

Introduction

Dear Colleague:

The Ohio Digital Public Library of America (DPLA) Planning Committee is conducting a brief followup survey of those Ohio libraries, museums, historical societies and archives whose responses to the October, 2015 indicated a readiness for the earliest participation in an Ohio DPLA initiative. In order for us to move forward with our DPLA application we need to collect some additional metadata and technical information from you.

DPLA focuses on providing access to cultural heritage collections. We would be focusing on your digital image, audio, video collections, your digital scrapbooks, digital books and much else. At this time, however DPLA does not accept metadata that links to newspapers, electronic dissertations and thesis and other institutional repository type content, or licensed content, including e-books and e-journals. DPLA has a major initiative underway for e-book collections and will be initiating a digital newspaper project which we can look forward to. Additionally we will not be able to provide metadata that links to finding aids.

Many of you have asked what subject areas DPLA is interested in. At this time, participants can contribute metadata for digital collections across any subject area, as long as your organization has the rights to make the content publicly available or the collection is in the public domain.

You may enter and exit the survey at anytime. There is an icon in the upper right hand corner of the screen to 'exit the survey'. To exit/reenter the survey, you will need to enable cookies on your browser, as this is the way SurveyMonkey tracks the respondent. Additionally you will need to use the same browser and the same workstation/laptop in order to complete the survey.

To submit your answers, you must click on the "Done" button at the end of the survey form.

For assistance, please contact Liz Bishoff, Project Consultant, Liz.bishoff@gmail.com, or Meghan Frazer, OhioLINK, mfrazer@ohiolink.edu

Please complete this survey by: February 20, 2016

Thank you for contributing to the Ohio DPLA planning.

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The Ohio DPLA Steering Committee.

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SECTION A: Survey Demographic Information

For this survey the term institution is limited to the actual library/museum/historical societies/archive in which you work, and not the parent organization. If your institution is part of a university, for example, please limit all your response to what is part of your institution, not to the university as a whole. If you are responding for an archive as part of a academic library, your institution is the archive and your parent organization is the academic library. If there are multiple branches of a library, please complete only one survey. If there is an archive within a library, complete a separate survey.

If you are an independent research library, or independent archive, fill in the information about the entire institution.

1. Address

Institution Name

Department or Unit
Name:

Address

City/Town:

ZIP:

Phone Number:

2. Digital Initiative contact

Name

Title

Email

Phone

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Section B: Digital Collections: Metadata

The following questions are designed to get a better idea of the metadata your organization is creating to describe your digital resources. We ask you to be as specific as possible. Comment

space is available so you can provide further explanation.

3. For your digital collections that are might be candidates for harvesting into DPLA, please indicate how many metadata records do you currently have.

4. Please indicate which is the PRIMARY metadata schema your organization uses for your digital collections. Select only one.

- ☐ Dublin Core qualified (e.g. dc.date.issued)
- ☐ Dublin Core simple (e.g. dc:date)
- ☐ DCMI Metadata Terms (e.g. dc:date ; dcterms:issued)
- ☐ Metadata Object Description Schema (MODS)
- ☐ MARC or MARCXML
- ☐ Visual Resource Association Core (VRA Core)
- ☐ Public Broadcasting Core (PB Core)
- ☐ Other, describe below
- ☐ I don't know
- ☐ None
- ☐ Comment

5. Please indicate which is the **SECONDARY** metadata schema your organization uses for your digital collections. Select only one.

- ☐ Dublin Core qualified
- ☐ Dublin Core simple
- ☐ Metadata Object Description Schema (MODS)
- ☐ MARC or MARCXML
- ☐ Visual Resource Association Core (VRA Core)
- ☐ Public Broadcasting Core (PB Core)
- ☐ Other, describe below
- ☐ I don't know
- ☐ None
- ☐ Comments:

6. What best practices/guidelines is your organization using for the creation of the metadata for digital resources? Select all that apply.

- ☐ OhioLINK DRC metadata guidelines
- ☐ Ohio Memory metadata guidelines
- ☐ Digital Library Federation Shareable Metadata Best Practices
- ☐ Western States Dublin Core Metadata Best Practices
- ☐ CDP Dublin Core Metadata Best Practices
- ☐ Locally developed metadata guidelines
- ☐ I don't know
- ☐ None
- ☐ Comments

7. Based on what you heard at the December 3, 2015 Ohio DPLA Symposium, do you believe that your metadata is ready for sharing/harvesting into DPLA?

- ☐ Yes
- ☐ No
- ☐ I don't know enough to say
- ☐ Comment

8. What areas do you believe need revision or modification to your metadata in order for it to be harvestable/sharable? Select all that apply.

- ☐ My copyright statements need to be changed
- ☐ I need to add geographic metadata
- ☐ I need to revise dates
- ☐ I'm not certain
- ☐ Comment

9. Based on what you heard at the Symposium, do you have the staff to prepare your metadata for harvesting?

- ☐ Yes
- ☐ No
- ☐ I don't know
- ☐ Comment

10. DPLA requests that a thumbnail be provided along with the metadata. Could you provide a thumbnail associated with metadata records that would be harvested for the DPLA Project?

- ☐ Yes
- ☐ No
- ☐ I don't know
- ☐ Comment

11. Which of the following controlled vocabularies and cataloging standards are you using to create metadata? Select all that apply.

- ☐ Anglo-American Cataloging Rules2 (AACR-2)/Resource Description and Access (RDA)
- ☐ Cataloging Cultural Objects (CCO)
- ☐ Describing Archives: A Content Standard (DACS)
- ☐ Library of Congress Subject Headings (LCSH)
- ☐ Chenhaul Nomenclature for Museum Cataloging
- ☐ Art & Architecture Thesaurus (AAT)
- ☐ Cultural Objects Name Authority (CONA)
- ☐ Getty Thesaurus of Geographic Names (TGN)
- ☐ Union List of Artist Names
- ☐ Thesaurus for Graphic Materials I and II (TGM I &II)
- ☐ Library of Congress Name Authority (LCNAF)
- ☐ RBMS Vocabularies
- ☐ Internet Media Types
- ☐ Local rules
- ☐ None
- ☐ I don't know
- ☐ Other please specify below
- ☐ Comment

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Digital Collections: Technology

12. Please indicate which is the PRIMARY content/digital asset management system that your organization used for your digital resources. Select only one.

- ☐ ContentDM--hosted (either OCLC hosted or shared e.g. Ohio Memory, Cleveland Memory)
- ☐ ContentDM--locally managed
- ☐ Islandora
- ☐ Fedora
- ☐ DSpace
- ☐ Digital Commons/BePress
- ☐ Past Perfect
- ☐ Hydra
- ☐ Locally developed system
- ☐ Other, describe below
- ☐ Comment

13. Is your OAI-PMH capability operational?

- ☐ Yes
- ☐ No
- ☐ I don't know
- ☐ Comment

14. Do you require assistance to make it operational?

- ☐ Yes
- ☐ No
- ☐ Other (please specify)

15. How soon could you make the OAI-PMH capability operational? Select only one.

- ☐ September, 2016
- ☐ January, 2017
- ☐ June, 2017
- ☐ September, 2017
- ☐ January, 2018
- ☐ June, 2018
- ☐ September, 2018
- ☐ January, 2019
- ☐ I don't know
- ☐ Comment

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Section F: Final thoughts

16. Please share other thoughts that will inform the harvesting of metadata for the Ohio DPLA project.