

The Greater Dayton Chapter of ARMA International invites you to attend

# Digitizing Projects 101:

Developing a Digital Library & Archives



A digital projects workshop presented by

**Angela O'Neal**

**Digital Projects Manager at the Ohio Historical Society**



Participants will learn how to plan a digitization project from the ground up. This workshop includes information on how to select materials for digitization, technical equipment needed, and options for making your digital library available on the Web.

**Wednesday, April 29, 2009**

**9:00 am – 4:00 pm**

(Registration begins at 8:00 am)

**Madison Lakes Learning & Conference Center**

581 Olive Road

Dayton, Ohio

**\$40 Members\* & Students      \$45 Non-Member**

(\*Member rate applicable for: ARMA; CARMA; SOA; MVAR)

Continental breakfast, lunch and an afternoon break are included in the workshop cost.

**Space is limited to the first 50 Responders!**

Reserve your space by sending the attached form along with your check made payable to Greater Dayton ARMA Chapter to:

**Cindy Manz  
Miami Conservancy District  
38 E. Monument Avenue  
Dayton, OH 45402**

**ALL RESERVATIONS MUST BE RECEIVED BY APRIL 8, 2009**

Please direct any questions to Cindy Manz at (937) 223-1271 or [cmanz@miamiconservancy.org](mailto:cmanz@miamiconservancy.org)

# Digitizing Projects 101 Workshop Registration Form

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_

**MEMBER COST: \$40** (Please check applicable association)

\_\_\_\_\_ ARMA \_\_\_\_\_ CARMA \_\_\_\_\_ SOA \_\_\_\_\_ MVAR

**STUDENT COST: \$40**

SCHOOL: \_\_\_\_\_

**NON-MEMBER COST: \$45**

Make check payable to: **Greater Dayton ARMA Chapter**

*Greater Dayton ARMA will invoice with approved Purchase Orders*

*Sorry, credit cards are not accepted*

Mail to: Cindy Manz  
Miami Conservancy District  
38 E. Monument Avenue  
Dayton, OH 45402

## Directions to Madison Lakes Learning & Conference Center:

From the North	From the South	From the East	From the West
I-75 S to Route 35 West Route 35 West to Third Street West (left) onto Third Street North (right) onto Olive Road Approximately 1/4 of a mile turn left into the park, follow the driveway to the Center	I-75 N to Route 35 West Route 35 West to Third Street West (left) onto Third Street North (right) onto Olive Road Approximately 1/4 of a mile turn left into the park, follow the driveway to the Center	Route 35 West Route 35 West to Third Street West (left) onto Third Street North (right) onto Olive Road Approximately 1/4 of a mile turn left into the park, follow the driveway to the Center	Route 35 East North (left) onto Olive Road Approximately 1/4 of a mile turn left into the park, follow the driveway to the Center