



**EMPLOYMENT OPPORTUNITY**

**Bexley Public Library**

2411 E. Main St.

Bexley, OH 43209

614-231-9709

**JOB POSTING: Collection Development Librarian**

**DATE OF POSTING: 1/13/14**

**SCHEDULE:** Full time, exempt

**BENEFITS:** Benefits include sick and vacation leave, health insurance, and membership in the Ohio Public Employees Retirement System

**APPLICATIONS RECEIVED BEFORE JANUARY 19, 2014 WILL RECEIVE PREFERENCE**

**Summary of Position:**

Under general direction, the Collection Development Librarian is responsible for the selection of all library materials in all formats and for all age groups; ensures effective communication with all relevant departments; works with Community Relations staff to communicate collection information with the public; oversees collection maintenance in collaboration with library staff.

**Summary of Requirements:**

1. Master's degree in Library Science from an American Library Association accredited school AND a minimum of two (2) years of experience as a professional librarian with collection development responsibilities
2. Experience with Adult and Youth materials including literature, AV, and other resources is strongly preferred

**A complete list of requirements and the full position description are available on the library's website: [www.bexleylibrary.org/employment](http://www.bexleylibrary.org/employment)**

**To apply, you must complete the following:**

1. Complete and submit a Bexley Public Library job application form, located on the library's website: [www.bexleylibrary.org/employment](http://www.bexleylibrary.org/employment).
2. E-mail a copy of your resume, cover letter, and contact information for three professional references to: [rrubin@bexleylibrary.org](mailto:rrubin@bexleylibrary.org).