



Wadsworth Public Library

Open Position Announcement: Librarian, Adult & Multimedia Services

Application Window: 09/10/2018 – 09/26/2018

Job Summary

The Wadsworth Public Library is seeking a customer and team-oriented Librarian to serve in our Adult & Multimedia Services department. The Librarian works to enrich our community by providing information, readers' advisory, and general library service which, in combination with quality collections and programming, are tailored to our community's evolving library needs.

We are looking for a professional librarian capable of navigating library catalogs and databases; operating and instructing the public in general computer and application operation; and providing consistently high quality customer service. General knowledge of literature, library resources, web resources and relevant technologies.

Schedule

Full-time, 38 hours/week.

Starting Rate of Pay

\$14.99 / hour, negotiable based on experience

Benefits

The position includes paid vacation, holiday, and sick leave as well as health, dental, vision and life insurance.

Minimum Qualifications:

Master's in Library and Information Systems (MLIS) and one to two (2) years of library experience or an equivalent combination of education, training and experience, strong work ethic, ability to work well with others, evening and weekend availability.

Application Instructions

Full application instructions and job description available at our digital career portal located at www.wadsworthlibrary.com/careers. To be considered, interested applicants must download and submit a completed application, a cover letter, resume and references through the career portal on the Library's website. **Paper applications are no longer accepted by mail or in person.** Partial or incomplete employment applications will not be considered.

Deadline:

Applications are due by the close of business on Wednesday, September 26, 2018.

Inquiries:

While we appreciate your interest in this opportunity we do not take calls about open positions. Instead, we encourage interested parties to read the application instructions carefully and submit their materials accordingly.