



## **Outreach Associate**

**Part-time Position - 20 hours per week**

Rocky River Public Library is an independent, medium-sized public library in suburban Cleveland, Ohio with a focus on excellent customer service. We are seeking a part-time Outreach Associate to assist with a flourishing home delivery program as well as collaborate on various large-scale community focused library projects.

Under general supervision, duties include, but are not limited to; participating in the creation and presentation of Outreach programs, delivers library materials to local residents who are physically unable to visit the Library, and provides courteous and reliable customer service to patrons. The schedule includes will include evenings, Saturdays, and some Sundays.

Bachelor's degree and a valid Ohio Driver's License are required. 2 – 3 years' experience in a public library outreach environment is preferred. Candidates should be good listeners and communicators, present an up-beat attitude, and place top priority on customer service.

The pay range for this position is \$13.88 - \$20.83 per hour. This position is eligible for paid time off and sick leave

Submit your cover letter, resume, and application to:

[jobs@rrpl.org](mailto:jobs@rrpl.org)

Sherry Shuster, HR Generalist  
Rocky River Public Library  
1600 Hampton Road  
Rocky River, OH 44116

**DEADLINE: OPEN UNTIL FILLED**

RRPL is an EEOO

Employment applications are available at the circulation desk of the Library or online at: <https://rrpl.org/employment/>. No phone calls, please.