

## **Library Director - Pemberville Public Library**

The Pemberville Public Library Board of Trustees seeks an energetic and forward-thinking professional to be the new voice of the library within the community and to serve as the Library Director. The director will work with the seven member board, three full-time employees, twelve part-time employees, an operating budget of \$1,097,000, a Main Library and two branches to ensure its patrons have access to historical, recreational, educational, and cultural materials free of charge. Key initiatives include promoting the library to a new generation of lifelong learners, working with the board to enact our strategic plan, helping the library keep pace with technological trends, and leading and supporting staff through open communication and collaboration.

As a school district library, the Pemberville Public Library serves the Eastwood Local School community in east-central Wood County, Ohio with a service population of about 8,800 and buildings in Pemberville, Stony Ridge and Luckey. The district is minutes away from Bowling Green (home of Bowling Green State University), and Toledo (home of the University of Toledo).

Under the direction of the Library Board of Trustees, the Library Director will serve as the chief administrator of the library, establish a culture of mutual respect among staff, promote excellent service to all patrons, and shall plan, implement and evaluate the development of the library, its services, and its staff, to meet the needs of the community in accordance with library policies and the laws of the State of Ohio. The Library Director represents and promotes the library in both the public and professional communities while providing a leadership role in education concerning the library's services, funding circumstances, and fund-raising needs, and provides leadership and direct supervision of the operations of the library.

The candidate shall possess an advanced degree, preferably an MLS or MLIS from an ALA accredited school, and a minimum of 3 years experience in public service. The candidate should possess comfort with technology and its role in libraries, strong leadership and management skills, excellent communication skills, energy and enthusiasm, strong support of intellectual freedom, an innovative spirit, and the ability to coalesce the organization around a shared vision. The candidate shall have experience in long range planning, be able to deal directly with library patrons, present a positive, friendly, and professional image to patrons and staff. The candidate must be able to work without direct supervision, work with Board of Trustee members, and must have excellent communication skills as well as computer literacy including knowledge of word processing and spreadsheet preparation.

The salary range is \$50,000 - \$70,000 and is negotiable, dependent on experience and other qualifications. Benefits package includes paid vacation and sick time; health insurance; and retirement through participation in the Ohio Public Employees Retirement System.

For more information about the Pemberville Public Library, and the complete job description see: <https://pembervillelibrary.org>

**Apply before March 13, 2026 by sending a cover letter, resume, and three professional references by Email to:**

John Selzer  
Pemberville Public Library Board of Trustees President

[pembervilleboard@seolibraries.org](mailto:pembervilleboard@seolibraries.org)