

AUDIOBOOKS

Finding matching bibliographic records



The 2 most important factors in determining matching bibliographic records are **FORMAT** and **CONTENT**. Different formats require separate bib records. Conducting a **GENERAL KEYWORD** search is the recommended search method in both the SEO catalog and CatExpress. **BROWSE** type searching is not recommended because items in certain non-circulating statuses negatively affect the results.

▪ Different formats for AUDIOBOOKS in the SEO catalog are:

- Sound discs [book on CD]
- MP3 sound discs [book on CD/MP3]
- Digital players [book on digital player]
- Cassette tapes [book on tape]

✓ Content that **MUST MATCH** includes:

- ✓ Author(s)
- ✓ Title
- ✓ Subtitle (except "a novel")
- ✓ Edition statements that refer to content (e.g. abridged or unabridged)
- ✓ Narrator(s)

⊗ Content that is **NOT** required to match includes:

- ⊗ ISBN, UPC and/or other standard number(s)
- ⊗ Edition statements that do not refer to content (e.g. retail ed., library ed.)
- ⊗ Publisher and/or distributor
- ⊗ Publication and/or distribution date
- ⊗ Number of discs/cassettes
- ⊗ Series